

TELECHOICE INTERNATIONAL LIMITED (REG. NO. 199802072R)

ANNUAL GENERAL MEETING TO BE HELD ON 28 APRIL 2022

- 1. **Introduction**: TeleChoice International Limited ("**TeleChoice**" or "**Company**") refers to:
 - (a) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
 - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 ("Order") which was gazetted on 13 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
 - (c) the joint statement by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and Singapore Exchange Regulation on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022), which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation.
- 2. Date, time and conduct of Annual General Meeting: TeleChoice hereby announces that pursuant to the Order, its Annual General Meeting for the financial year ended 31 December 2021 will be convened and held by way of electronic means on 28 April 2022 at 10.30 a.m. (Singapore time) ("AGM") to transact the business set out in the Notice of the AGM. Printed copies of the Notice of the AGM and proxy form will not be sent to shareholders. Instead, the Notice of the AGM and proxy form will be sent to shareholders by electronic means via publication on the SGXNet website at URL: https://www.sgx.com/securities/company-announcements and on the Company's corporate website at URL: http://telechoice.listedcompany.com/newsroom.html.

The Company's Board Chairman, Mr Ronald Seah Lim Siang, and the Company's President & Chief Executive Officer, Mr Vincent Lim, will conduct the proceedings of the AGM and address substantial and relevant questions which shareholders have submitted in advance.

3. **No personal attendance at the AGM**: Due to the current COVID-19 situation in Singapore, shareholders will not be able to attend the AGM in person.

4. **Alternative arrangements for participation at the AGM**: Shareholders may participate at the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration for the webcast, pre-submission of questions and voting at the AGM are set out in the Appendix to this announcement.

- 5. Pre-registration for webcast: Shareholders will be able to watch the AGM proceedings through a live audio-visual webcast or live audio-only stream via their mobile phones, tablets or computers. То do SO, please pre-register at the following website https://globalmeeting.bigbangdesign.co/telechoice/ by 10.30 a.m. on 25 April 2022 to enable TeleChoice to verify your status as a shareholder. Following the verification, authenticated shareholders will receive an email by 27 April 2022. The email will contain a link which you can click on to access the live audio-visual webcast, and telephone number to access the live audioonly stream of the AGM proceedings. Shareholders who do not receive an email by 27 April 2022, but have registered by the 25 April 2022 deadline may send email to webcast@bigbangdesign.co or call our Share Registrar, M & C Services Private Limited, at +65 6228 0530 for assistance.
- 6. Proxy Forms: Shareholders who watch the webcast of the proceedings will not be able to vote online. Instead, they will have to submit a proxy form to appoint the Chairman of the Meeting as their proxy at the AGM. The proxy form must be (a) lodged with the office of the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01 Singapore 068902; or (b) submitted via email to gpb@mncsingapore.com, in either case by 10.30 a.m. on 25 April 2022.

A copy of the proxy form can be obtained from the Company's corporate website at URL: <u>http://telechoice.listedcompany.com/newsroom.html</u> and the SGXNet website at URL: <u>https://www.sgx.com/securities/company-announcements</u>.

7. Persons who hold shares through relevant intermediaries: Persons who hold shares of the Company through relevant intermediaries (as defined in section 181 of the Companies Act, 1967), including CPF and SRS investors, and who wish to participate in the AGM by (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream; (b) submitting questions in advance of the AGM; and/or (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM, should contact the relevant intermediary (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible in order to make the necessary arrangements for them to participate in the AGM.

8. **Key dates/deadlines**: In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions		
7 April 2022 (Thursday)	Shareholdersmaybegintopre-registerat https://globalmeeting.bigbangdesign.co/telechoice/ for live audio-visualwebcast/live audio-only stream of the AGM proceedings.		
5.00 p.m. on 14 April 2022 (Thursday)	Deadline for shareholders to submit questions in advance.		
5.00 p.m. on 18 April 2022 (Monday)	Deadline for CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.		
10.30 a.m. on 25 April 2022 (Monday)	 Deadline for shareholders to: pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings; and submit proxy forms. 		
12.00 p.m. (noon) on 27 April 2022 (Wednesday)	Authenticated shareholders will receive an email which will contain instructions to access the live audio-visual webcast, and telephone number to access the live audio-only stream of the AGM proceedings ("Confirmation Email").		
	Shareholders who do not receive the Confirmation Email by 12.00 p.m. (noon) on 27 April 2022, but have registered by the 25 April 2022 deadline may send email to <u>webcast@bigbangdesign.co</u> or call our Share Registrar, M & C Services Private Limited, at +65 6228 0530 for assistance.		
Date and time of AGM	Follow the instructions in the Confirmation Email to access the live audio- visual webcast of the AGM proceedings; or		
10.30 a.m. on 28 April 2022 (Thursday)	Call the telephone number in the Confirmation Email to access the live audio-only stream of the AGM proceedings.		

- 9. 2021 Annual Report and Appendix: The Company's Annual Report for the financial year ended 31 December 2021 ("2021 Annual Report") and the Appendix to Annual Report dated 6 April 2022 in relation to the proposed renewal of the Shareholders' Mandate for Interested Person Transactions and Share Purchase Mandate ("2021 Appendix") have been published on the Investor Relations page of the Company's corporate website and may be accessed as follows.
 - (a) The 2021 Annual Report may be accessed at URL: <u>http://telechoice.listedcompany.com/ar.html;</u> and
 - (b) The 2021 Appendix may be accessed at URL: <u>http://telechoice.listedcompany.com/appendix.html</u>.

The above documents may also be accessed on the SGXNet website at URL: <u>https://www.sgx.com/securities/company-announcements</u>.

- 10. Record Date for Final Dividend: The Share Transfer Books and Register of Members of the Company will be closed on 11 May 2022. Duly completed transfers received by the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01 Singapore 068902, up to 5.00 p.m. on 10 May 2022 will be registered to determine shareholders' entitlement to the proposed final tax exempt (one-tier) dividend for the financial year ended 31 December 2021("FY2021 Final Dividend") of 0.125 cents per ordinary share. The proposed FY2021 Final Dividend, if approved by shareholders at the AGM, will be paid on 25 May 2022.
- 11. **Further queries**: If shareholders have further queries on participation at the AGM, please submit such queries by email to <u>enquiry@telechoice.com.sg</u>.
- 12. Important reminder: Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change its arrangements for the AGM at short notice. Shareholders should check the Company's corporate website at URL: http://telechoice.listedcompany.com/newsroom.html and the SGXNet website at URL: http://telechoice.listedcompany.com/newsroom.html and the SGXNet website at URL: https://telechoice.listedcompany.com/newsroom.html and the SGXNet website at URL: https://telechoice.listedcompany.com/newsroom.html and the SGXNet website at URL: https://telechoice.listedcompany.com/newsroom.html and the SGXNet website at URL: https://telechoice.listedcompany.com/newsroom.html and the SGXNet website at URL: https://telechoice.listedcompany.com/newsroom.html and the SGXNet website at URL: https://telechoice.listedcompany-announcements for the latest updates on the status of the AGM.

Shareholders' understanding and cooperation in enabling the Company to hold the AGM in line with the appropriate safe management measures amidst the COVID-19 pandemic is much appreciated.

By Order of the Board

Lim Shuh Moh Vincent President & CEO

6 April 2022

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through a live audio-video webcast or live audio-only stream via their mobile phones, tablets or computers, submit questions in advance of the AGM and vote by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

To do so, please complete the following steps:

No.	Steps	Details
1.	Pre-registration	Shareholders must pre-register at the pre-registration website at https://globalmeeting.bigbangdesign.co/telechoice/ from 7 April 2022 till 10.30 a.m. on 25 April 2022 to enable the Company to verify their status as shareholders.
		Following the verification, authenticated shareholders will receive an email by 12.00 p.m. (noon) on 27 April 2022 . The email will contain a link to access the live audio-visual webcast of the AGM proceedings, and a telephone number to access the live audio-only stream of the AGM proceedings (" Confirmation Email ").
		Shareholders who do not receive the Confirmation Email by 12.00 p.m. (noon) on 27 April 2022, but have registered by the 25 April 2022 deadline may send email to webcast@bigbangdesign.co or call our Share Registrar, M & C Services Private Limited, at +65 6228 0530 for assistance.
2.	Submit questions in advance	Shareholders will not be able to ask questions at the AGM live during the webcast or audio-stream, and therefore it is important for shareholders to pre-register and submit their questions in advance of the AGM.
		Submission of questions : Shareholders can submit questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:
		(a) Via the pre-registration website: Shareholders who pre-register to observe and/or listen to the AGM proceedings may submit their questions via the pre-registration website at https://globalmeeting.bigbangdesign.co/telechoice/ .
		(b) By email: Shareholders may also submit their questions by email to <u>enquiry@telechoice.com.sg</u> .
		(c) By post: Shareholders may also submit their questions by post to the Company's Share Registrar, M & C Services Private Limited at 112 Robinson Road #05-01 Singapore 068902.

No.	Steps	Details
		 When sending in your questions by email or post, please also provide us with the following details: your full name; your address; and the manner in which you hold shares in TeleChoice (e.g., via CDP, CPF or SRS). Deadline to submit questions: All questions must be submitted by 5.00 p.m. on 14 April 2022.
		Addressing questions : The Company will endeavour to address all substantial and relevant questions received from shareholders by publishing its responses to such questions on the Company's corporate website and on the SGXNet on or about 21 April 2022 and, in any event, no later than 72 hours prior to the deadline for the submission of proxy forms to appoint the Chairman of the Meeting as proxy to attend, speak and vote at the AGM.
		Minutes of AGM : The Company will publish the minutes of the AGM on the Company's corporate website and on the SGXNet, and the minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.
3.	Submit proxy forms to vote	Appointment of Chairman of the Meeting as proxy: Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form.
		Specific voting instructions to be given : Where shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
		Submission of proxy forms : Proxy forms must be submitted in the following manner:
		 (a) if submitted by post, be lodged with the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01 Singapore 068902; or
		(b) if submitted electronically, be submitted via email to the Company's Share Registrar, M & C Services Private Limited, at <u>gpb@mncsingapore.com</u> ,
		in either case, by 10.30 a.m. on 25 April 2022.

No.	Steps	Details
		A shareholder who wishes to submit a proxy form via email must first download, print, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it to the email address provided above.
		In view of the current COVID-19 situation and the related safe management measures which may make it difficult for shareholders to submit completed proxy forms by post, the Company strongly encourages shareholders to submit completed proxy forms electronically via email.
		CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 18 April 2022 .